



GLOBAL ACTION
ON GUN VIOLENCE

Communications and Development Associate

Global Action on Gun Violence is seeking a creative and motivated individual to join our team as Communications and Development Associate. This position offers an opportunity to contribute to an innovative nonprofit organization dedicated to preventing gun violence through strategic litigation and fresh approaches.

About Us: Global Action on Gun Violence works with countries and people around the world to reduce the global harm from guns by using litigation and human rights strategies to reform dangerous gun industry practices.

Location: Washington, DC, metropolitan area

Employment Type: Full-time

Salary Range: \$40,000 starting salary with adjustments based on experience

Responsibilities

Development:

- Assist in the development and execution of fundraising strategies, including donor outreach, grant writing, and event planning.
- Build and maintain relationships with donors, foundations, and stakeholders to secure funding and support for the organization.

Communications:

- Manage and update the organization's website to ensure it remains engaging, user-friendly, and aligned with our mission.
- Develop content for newsletters, press releases, and social media platforms to raise awareness and promote the organization's work.
- Implement strategic communication plans to enhance visibility and impact.

Policy and Report Writing:

- Conduct research and prepare policy briefs, reports, and other materials on gun violence prevention.

- Support the team in advocating for evidence-based policies at local, national, and global levels.
- Monitor emerging trends and developments in gun violence prevention to inform organizational strategies.

Qualifications

- Strong writing and communication skills, including experience
- Digital content creation and website management skills (familiarity with platforms like WordPress is an advantage).
- Experience in fundraising, donor relations, or grant writing is preferred.
- Proven ability to conduct research and produce clear, actionable reports.
- Excellent organizational skills and ability to manage multiple projects effectively.

Why Join Us?

- Opportunity to contribute to a mission-driven organization addressing a critical social issue.
- Hands-on experience in multiple domains, including communications, development, policy, and advocacy.
- Work alongside a dedicated and passionate team committed to reforming the gun industry.

How to Apply

Applicants should submit a resume, cover letter detailing their qualifications and interest, and a writing sample to info@actiononguns.org with the subject line “Communications and Development Associate Application.” Applications will be reviewed on a rolling basis until the position is filled.

Global Action on Gun Violence is an equal opportunity employer. We encourage applications from individuals of all backgrounds who share our commitment to reducing gun violence and promoting equity.